



The Clancy Group Plc Policy Statement

COOKIES POLICY

Policy Statement

The law on personal data, (i.e. the UK Data Protection Act (DPA) 2018 and the European General Data Protection Regulation (GDPR)), provides The Clancy Group Plc its subsidiaries and/or associated companies (Clancy) website visitors with the right to receive:

- Specific, up-to date information on what data is registered about them at all times;
- Clarification as to how and for what purpose information is collected; and
- Clarification on where in the world it is processed (along with the ability to stop it from being processed).

The Clancy websites (www.theclancygroup.co.uk and www.clancyplant.co.uk) use cookies by default, for making your visits to these sites friendlier and more efficient. Cookies are small text files that, having secured your permission, are downloaded to your internet-connected device (computer, smart phone, tablet, etc.) by websites that you visit. They are used across the internet in order to make the web-experience more user friendly by tailoring your website visits by remembering choices you make, such as your language, region, preferences and settings. They also provide information to the owners of the web site as to how you interacted with their web site remembering the choices you make, such as your language, region, preferences and settings. Clancy's websites use cookies to distinguish you from other users. This helps Clancy to provide you with a more positive experience when you browse its websites and the analysis of data provided drives Clancy's website improvements. Cookies help Clancy provide you with a better website, by enabling the monitoring of pages that are found to be most and least useful. Third-party suppliers, the Hideout and Chapter, provide a cookie monitoring service to Clancy. The use of Cookies does not give Clancy access to your computer or any information about you, other than the data you have chosen to share with Clancy when accessing its websites. You can choose to accept or decline cookies, however, should you choose to decline cookies this may prevent you from taking full advantage of the functionality provided by Clancy's websites.

The Board of The Clancy Group Plc has approved this policy.

Scope

This Policy applies to all permanent, temporary and contracted employees working for and on behalf of Clancy.

What Cookies Are Used

Clancy operates two websites, with the Clancy Docwra website being hosted by the Hideout and the Clancy Plant website being hosted by Chapter. Both the hosting companies use and analyse information provided by cookies associated with these websites. The sections below describe the range of cookies used:

Essential cookies - Certain features of Clancy's websites depend on the use of cookies to function. Data protection law deems these cookies to be 'strictly necessary'. Your consent will not be sought to place these cookies, but it is still important that you are aware of them. Whilst these cookies are required to make navigating through websites a smooth process, you may still block these cookies by changing your internet browser's settings. However, if you do block these cookies, you need to be aware that Clancy's websites may not work properly. Essential cookies support the capture of data such as 'positioning information' which is retained so that the website remains fully functional when accessed via a smartphone, table or other device;

Performance/analytical cookies - These cookies allow Clancy's website hosting providers, the Hideout and Chapter, to recognise and count the number of website visitors and track how visitors navigate around and use the website. Analysing this data helps Clancy to improve the way the website works, e.g. making searches easier for visitors. The Hideout and Chapter website monitoring is focused on establishing overall visitor patterns of usage rather than any one individual's activity.



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Clancy's websites, by default, uses 'session cookies'. Session cookies allow websites to collect information (including your IP address) during a browser session. These session cookies expire at the end of a browser session so are not stored longer term.

No name, address or specific user details are recorded from website visits and Clancy will not attempt to identify individuals from such information unless required to investigate a breach of law or regulation. Any personal information that Clancy does collect from you, will be legally protected under the UK's data protection laws, DPA 2018, and the EU GDPR as Clancy has a duty to protect your personal information. Clancy does not pass on your details to any third party or government department, unless you give us the permission to do so, or data protection law requires/permits it. You may delete and block all cookies from Clancy's websites, but if you do parts of the website may not work exactly as intended.

Third-party cookies - Clancy has no control over third parties, including providers of external services, who may also use cookies to record your visit to our website, web pages visited and links followed in order to display advertisement relevant to your interests (targeting cookies). Third parties may also use performance/analytical cookies; and

Google Analytics - Google Inc. (Google) provides a web analytics service, Google Analytics, which uses cookies to help website operators analyse how the site is used. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google in the United States. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. You do not have to permit the use of these cookies. However, Clancy's use of these cookies does not pose any risk to your privacy or your safe use of its sites. The use of these cookies enables Clancy to continually improve its websites, making it a better and more useful experience for yourself. The table below provides further information on the individual cookies used by Clancy and how to recognise them.

Cookie	Name	Purpose
Allow Cookies	civicAllowCookies	This will remember that you are happy to allow cookies on Clancy's websites. This cookie is set to expire after 3 months.
Google Analytics	-utma	This allows Google Analytics to determine unique visitors to Clancy's websites. The cookie expires 2 years from initial creation or from update of cookie
Google Analytics	-utmb	This cookie is used to establish and continue a user session on Clancy's websites. The cookie will expire 30 minutes from initial creation, or from an update of the cookie
Google Analytics	-utmc	This is used in conjunction with the -utmb cookie to determine whether or not to establish a new session for the user. This cookie will expire once you have closed your session with Clancy's websites (once you have closed your browser)
Google Analytics	-utmz	This cookie is used by Google to store where a visitor came from (search engine, search keyword, link). This cookie will expire 6 months from its initial creation or from an update of the cookie.

You can block cookies by activating the setting on your browser. This setting typically allows you to block the use of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access parts or all of Clancy's websites.



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Consenting To Cookies

For your consent to be valid, it must be freely given, specific and informed. It must involve some form of unambiguous positive action – for example, ticking a box or clicking a link.

Clancy groups the cookies it uses into categories that the user may tick or untick. Clancy website users have access to their consent preferences through the websites. These preferences can to be changed or withdrawn at any time (essential cookies cannot be unticked, because they are necessary for Clancy's website to function properly).

Links

Clancy's websites (www.theclancygroup.co.uk and www.clancyplant.co.uk) contain links to other websites. This Cookies Policy applies only to the two Clancy websites. When you transfer to another site, via a web-link, you should read that websites privacy notice / cookies policy to understand the associated organisations policy on the use of personal information. Clancy has no control over, and assumes no responsibility for, the content, privacy policies and practices of any third-party site or services. Clancy does not pass on any personal information you have given us to any other website.

Changes

If this Cookies Policy changes in any way, Clancy will place an updated version on this web page. By regularly viewing this page, you will ensure that you are always aware of what information that Clancy collects, how Clancy uses it and under what circumstances, if any, it will be shared with others.

Contact Us

If you have any comments regarding the use of our websites or the content of this Policy, please email enquiries@theclancygroup.co.uk or write to:

The Clancy Group Plc
Clare House
Coppermill Lane
Harefield
Middlesex
UB9 6HZ

Review And Maintenance

The DPO or nominated person will review this Policy at least annually.

Clancy will continue to review (audit) the effectiveness of this Policy to ensure it is achieving its stated objectives.



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